

# UBS

Providing Cost Effective Solutions For SME

Multiply your efficiency with UBS Property Management Tool. Suitable for the management of Condominiums, Apartments, Retail Complexes and Gated Residential Properties.



## BUILDING SERVICES AND MAINTENANCE

Reliable and User Friendly Property Management Tool

\*\* Source IDC Report 2002



### Total Business Software Solution

- Accounting • Assets Register • Stock Control
- Motor Services Billing • Point of Sales
- Human Resource Management • Payroll • Time Attendance • Sales Force Automation
- Building Services & Maintenance • Insurance Client Registration • Billing & Disbursement • Lawyer Client's Account

[www.ubs-software.com](http://www.ubs-software.com)

Market Leader in Business Accounting Software



# UBS

## BUILDING SERVICES AND MAINTENANCE

Reliable and User Friendly  
Property Management Tool

**UBS Building Services And Maintenance System** the essential property management tool. Saves time, cost, labour and promote accuracy in a paperless office environment.

### FEATURES

- Archives records. Retrieval of owner / property details / collection information at a click of a mouse
- Auto generation of invoices for recurring periodical charges
- Aging reports for tracking and collection purposes
- Auto late interest calculation. Accuracy assured
- Debit and credit note management
- Vendors payment recording
- Advanced deposits management
- Numerous levels of security
- Integrated with UBS Accounting. For a complete and comprehensive automation of back room office.

### MANAGEMENT REPORT

- Invoice List
- Payment List
- Deposit Payment List
- Deposit Refund List
- Late Charges List
- Project Status
- Property Listing
- Property Transfer Listing
- Property Owner Listing
- Late Charges Listing
- Property Owners Listing
- Outstanding Invoice and Interest
- Owner Aging
- Vendor Invoice and Payment List
- Reminder Forecast
- Bad Debt Listing
- Financier / Insurance / Solicitors details



### BENEFITS

- Paperless systematic storage of database
- Easy retrieval of information
- Creating an efficient and productive environment
- Auto generation of invoices at a click of a mouse
- Saves time by up to 50 to 90%
- Auto calculation of charges and late interest, accuracy assured
- Reduces Manpower and labor cost; only one person needed

**UBS** Authorized Reseller

**TAN & PARTNERS CONSULTANCY SERVICES SDN. BHD.**

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